

Waterfront Director

Purpose: Responsible for all aquatic activities as outlined in the Camp Nejeda Aquatic Program Manual.

Qualifications:

1. Minimum 21 years of age.
2. Current lifeguarding, CPR, and First Aid certifications from the American Red Cross or an organization having equivalent and accepted standards.
3. At least one year's work experience at a camp waterfront.
4. Familiarity with pool maintenance, including testing, treating, and cleaning the water.
5. Familiarity with diabetes management is preferred. (Training provided)

Responsible To: Certified Pool Operator (CPO), Maintenance Director, Director of Programs, and Camp Director

Duties and Responsibilities:

1. Review the Camp Nejeda Aquatic Program Manual prior to the camp season.
2. Review the American Camping Association (ACA) and NJ Department of Health (DOH) aquatic regulations.
3. Work with the CPO and Maintenance Director throughout the summer to ensure compliance with all relevant regulations.
4. Conducts daily tests of pool water.
5. Maintains pool log that includes daily water test results, cleanliness, clarity, temperature, and other required information, including on closing day of session.
6. Monitors daily cleanliness of all aquatic facilities and aquatic areas.
7. Reports all pool problems to the CPO, Maintenance Director, or Camp Director.
8. Performs skill verification for Aquatic Staff throughout the summer.
9. Schedule Aquatic Staff to aquatic areas throughout the summer.
10. Evaluates Aquatic Staff throughout the summer and coaches them as needed.
11. Select and train an assistant each session to fill in during days off.
12. Tests and classifies swimming ability of campers on opening day of each session.
13. Supervises camp staff in carrying out lifeguarding duties during use of aquatic areas.
14. Conducts lost swimmer drills with Aquatic Staff throughout the summer.
15. Coordinate with camp administrators to take weekly pool sample to lab.
16. Organize polar bear swims and creates interest in polar bear program.
17. Creates enthusiasm among campers and staff as pertains to all aquatic areas including log rolling, swim lessons, boating activities, and other activities.
18. Creates alternate activities if pool is inoperable.
19. Assign non-lifeguards as assistants in aquatic areas to manage such things as pre-swim shower, use of buddy board and swim tags, charging pumps, and treating lows.
20. Conducts buddy checks on a regular basis as required.
21. Works with Camp Director to plan and implement all trips involving aquatic activity, including packing and unpacking vehicles.
22. Facilitates medical staff swims, staff evening swims, and evening pool parties.
23. All other duties as assigned.
24. Plan and provide swim lessons with fellow aquatic staff to campers during choice period

Essential Functions:

- Ability to observe, train, evaluate, and instruct lifeguarding staff.
- Ability to maintain the pool in accordance with all regulations.
- Ability to assess the safety and operation of all waterfront areas.
- Ability to provide leadership.
- Ability to make schedules and work in partnership with other directors.
- Ability to ensure the safety of all campers and staff at all aquatic areas.
- Availability to work full summer.