



HEALTH CENTER NURSE – DAYS & EVENINGS

Responsible To: Health Center Director, Session Charge Nurse

Qualifications: LPN, RN with current New Jersey license

Duties and Responsibilities:

1. Day shift 7:00 AM – 3:00 PM. Evening shift 3:00 PM – 11:00 PM
2. Provides care for diabetes and other problems with medical staff for campers and staff including administration of insulin and other medications.
3. Administers all medications (other than insulin) to female campers that are being supervised by a Technology Facilitator for the 2 meals/snack during their shift.
4. Supervises all activities of the Health Center Assistant.
5. Assists or supervises blood glucose monitoring done in the Health Center.
6. Answer phone calls to Health Center when the HC Assistant is busy.
7. Follow up on Watch Board and E-vent cards
8. Copy glucose number and treatment from eSpec Sheets and E-vent cards to the Kardexes® for pen users.
9. Monitor and chart CGM alarms in HC as required
10. Empty HC trash if needed.
11. Maintains medical records either on paper or EMR.
12. Provides informal education in diabetes care to campers and staff.
13. Wears a fanny pack or backpack while on camp grounds, or trips. The fanny pack or backpack must contain the following:
 - a. Treatment supplies - glucose tabs, crackers, Instaglucoase, glucagon, syringes and glucagon.
 - b. Testing supplies – glucometer, glucose test strips, lancets, alcohol wipes, gloves, 2x2s, and event cards.
14. All nurses are considered "On Duty" while on camp grounds and emergencies are responded to by all available staff.
15. Communicates with camper parents as needed.
16. Assists with care and upkeep of Health Center and medical equipment.
17. Serves as role models for staff and campers.
18. Follows and enforces all Camp Neveda policies.
19. All other duties as assigned

Revised 11/2022