

Assistant Unit Leader

Purpose: Responsible for supporting the Unit Leader and stepping in in their absence *in addition to counselor responsibilities.*

Qualifications:

1. Minimum 19 years of age.
2. Two years experience in organized camping.
3. Demonstrated ability to lead and supervise adults and children.
4. Good communication skills.
5. Interest, knowledge, and skill in a variety of camp program fields.
6. Familiarity with diabetes management is preferred. (training provided)

Responsible To: Camp Director, Assistant Director, and Director of Programs

Duties and Responsibilities:

1. Step in as Acting Unit Leader when the counterpart is off of camp property or unavailable to staff (i.e. sick, injured, in meetings, on trips, etc.)
2. Relay notes to the Unit Leader of any issues that arise, problems solved, duties completed, etc. when they return from their time away.
3. Attend all Senior Staff meetings.
4. Act as role model to fellow counselors in the unit.
5. All other duties as assigned.

Essential Functions:

- Ability to supervise staff.
- Ability to observe campers and staff and manage problems in the Unit.
- Ability to provide leadership and be a good role model.
- Ability to understand the entire operation of the camp.
- Ability to assess the needs within the Unit and escalate problems as needed.
- Ability to articulate daily successes and challenges for each cabin in the Unit.
- Available to work all summer camp sessions.